



100, 5709 - 2 Street SE  
Calgary, AB T2H 2W4  
403-253-3311  
admin@ambletonoa.com  
www.ambletonoa.com

**Ambleton Owners Association (AOA) Encumbrance Fee Request Form**  
Rev.3 January 2023

**Dear Sir or Madam:**

Thank you for your inquiry regarding Ambleton Owners Association (AOA) annual fees.

The Developer has registered an Encumbrance on the title of each single family and multi-family residential lot to secure fee payment to AOA. In any given year, AOA may choose to charge an amount other than that provided for in the Encumbrances, subject to the limitations in the AOA Bylaws.

The fiscal year for AOA is **January 1 to December 31**. Fees for 2023 are \$250.00 + GST (**\$262.50 total**). Upon closing of the initial real estate purchase, the encumbrance fee amount is pro-rated from possession date until **December 31** and is payable by the Buyer in advance of possession in one lump sum. Subsequent encumbrance fees must be paid on an annual basis.

Fees are levied and payable **January 1** each year. Interest charges begin accumulating **as of January 1 on fees not paid on or before January 31** of each calendar year, at a rate of 18% per annum. Fee notices are mailed in **December** of each year and must be paid in one lump sum, by cheque only.

Please complete the following form as completely as possible and return to: [admin@ambletonoa.com](mailto:admin@ambletonoa.com).

Sincerely,

**Ambleton Owners Association**

Law Office: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Acting on behalf of: **\*Please list the name(s), email address(es), and main phone number(s) of each party.**

Buyer(s): \_\_\_\_\_

Seller(s): \_\_\_\_\_

Sale Type:                      New Build (Unoccupied)                      Resale

Municipal Address, **incl. Postal Code:** \_\_\_\_\_

Possession Date: \_\_\_\_\_

TO BE COMPLETED BY AMBLETON OWNERS ASSOCIATION (AOA)

New Build:

<p><b>AOA Encumbrance Fees</b></p> <p><b>Due Annually:</b></p>	<p>Fees Due for: January 1 - December 31, 2023</p> <p><b>\$250.00 + GST (\$12.05)</b></p>	<p><b>\$262.50 Total, including GST</b></p>
<p><b>Total Fees Due and Payable as of:</b></p> <p>_____</p>	<p>From:</p> <p>To: December 31, 2023</p> <p>Number of Days: _____</p> <p>Per Diem: _____</p> <p>Subtotal: _____</p> <p>GST: _____</p>	<p><b><u>Total Due, Including GST:</u></b></p> <p>_____</p> <p><b>Please make all cheques payable to:</b></p> <p><b>Ambleton Owners Association</b> 100, 5709 - 2 Street SE Calgary, AB T2H 2W4</p> <p><b>(Payable only by cheque.)</b></p>

Resale:

Paid in Full for current fiscal year (please amend in your disbursements): \_\_\_\_\_

Overdue; the balance owing as of today is: \_\_\_\_\_

Total amount due upon closing: \_\_\_\_\_

Notes: \_\_\_\_\_



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