

PerfectMind Login Instructions

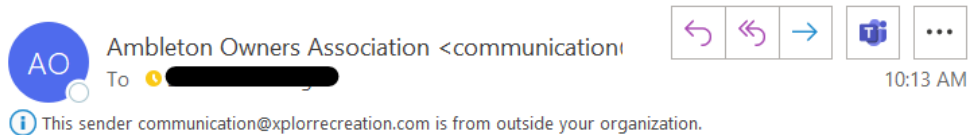
November 2023

How to login for the first time?

Now that we have a method to pay fees online, we are sure you have some questions about how to login for the first time. Please see our step-by-step instructions on how login using PerfectMind.

You will receive login details in an email. The email will look like this:

Your Login Information for Ambleton Owners Association.



Dear Jane Driver,

Welcome to Ambleton Owners Association.

Your Login Information is:

User Name: [REDACTED]

Password: [REDACTED]

Visit us now at: <https://ambletonoa.perfectmind.com/>

You can change your profile information on the following page:

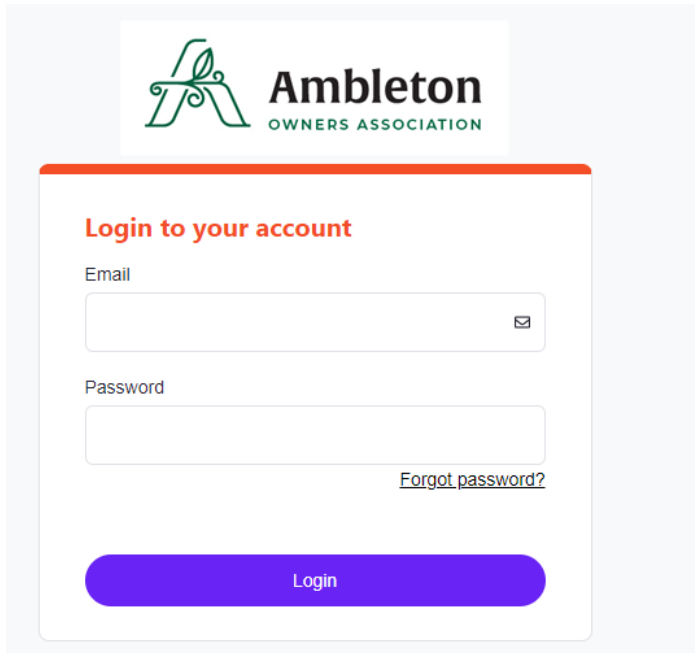
<https://ambletonoa.perfectmind.com/MyProfile/Contact>

Regards,

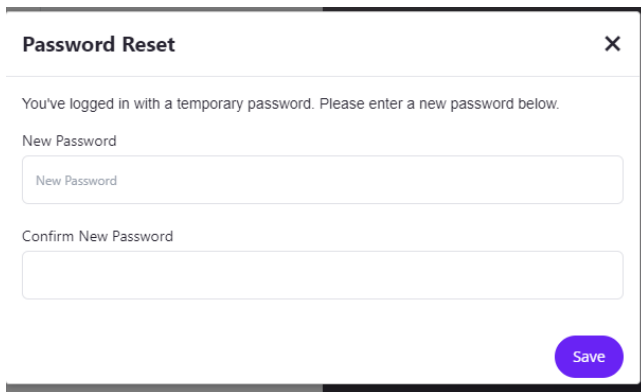
Ambleton Owners Association



Click on the links in the email and you will be able to sign into your account using the login details in the email. Our login page looks like this:



Use the email address and password provided in the email you received, and log in. You will immediately be prompted to create a new password:




Once you've created a new password, you will need to log in again, but this time with your new password.

You've now successfully logged in to your AOA membership portal, and should be able to view your account details, including fees owed. Your account will look like this:

Family Member Detail

[Edit](#) [Manage Login](#) [Add Family Member](#) [Invoices](#)



Client Test
Test Account

Shared Credit	Past due	Balance
\$0.00	\$5.07	-\$5.07

▼ General Information

First Name: Client
Last Name: Test
Age: 23
Third Party User Identifier:
Birthday: 01/01/2000
I acknowledge I am over 18 years of age: --None--

▼ Contact Information

Primary Phone Type: Mobile
Secondary Phone Type: Work
Primary Phone: 1234567890
Secondary Phone:
Mailing: 123 Test Ave.
Calgary, Alberta
Canada, A1B2C3
Email: [REDACTED]

What do I do if my information isn't correct?

You can change your email address and mailing address on file directly in this portal. If you notice that your name is misspelled, please email admin@ambletonoa.com and provide us with your Ambleton address and correct spelling of your name and we will ensure our records are corrected.

Thank you,

Your Ambleton Owners Association